



Impact Assessment & Project Appraisal

<http://www.tandf.co.uk/journals/TIAP>

Call for expressions of interest for the position of journal editor

18 November 2015

The International Association for Impact Assessment (IAIA) is looking to recruit an editor (or editorial team) for its journal, ***Impact Assessment & Project Appraisal***. The new editor (or team) would ideally commence full duties from early to mid-2016.

EXPRESSIONS OF INTEREST DUE 31 JANUARY 2016

Please email all correspondence to IAIA's Executive Director, Jill Baker
<jill@iaia.org>

Impact Assessment & Project Appraisal is a double-blind, peer-reviewed journal published by Taylor & Francis on behalf of IAIA. The journal is included in Thomson Reuters ISI/Web of Science (WoS), with a first Impact Factor expected in 2016. The journal performs well in the various measures of journal performance and is a leading journal in the field of impact assessment. The journal contains refereed articles and professional practice papers, editorials and commentary, and book reviews. A separate book review editor position is shared by Luis Sanchez and John Fry.

IAPA publishes papers on all forms of impact assessment (e.g., environmental, social, health, technology, integrated, sustainability, human rights) and on any issues or concepts relevant to the assessment of projects, programs, plans, and policies. It is an interdisciplinary, professional journal that covers a range of applied, practical issues, as well as analyses of policy, discussions of theoretical and methodological topics, and issues related to professional reflexivity. The aims and scope statement is available [here](#).

The ideal editor(s) will have acknowledged expertise in at least one area of impact assessment or related area relevant to the journal, and must have a strong interest in the wide range of other disciplines the journal covers. The applicant (or applicant team) should display appropriate skill, enthusiasm and commitment, and would normally be expected to be a member of IAIA. Administrative skills and previous publishing and/or editing experience are highly desirable. Good English skills are essential. Institutional support, at least in terms of providing time and IT support (e.g., Internet access), is also essential.

Applications from individuals or teams are invited. Where teams are proposed, some discussion of the working arrangements will be expected, including nominating one person to be the key contact person. A modest honorarium is paid by the publisher to the editorial team. The stipend is indexed annually, and currently is between USD \$5,000 and \$6,000 per year for the team.

The editor will liaise closely with IAIA's journal manager and will periodically consult the IAPA Editorial Board. The editor(s) is expected to attend IAIA's annual conferences.

There will be a preliminary trial period of appointment of 2 years. Should performance during this period prove acceptable to both parties, subsequent two-year terms will be offered up to a maximum period of 6 years from the initial appointment. Because of the significance of the journal to the reputation of IAIA, irrespective of these terms of appointment, the IAIA Board of Directors reserves the right to terminate an appointment for inadequate performance or for any other reason without explanation.

Statement of the Editor's duties

- Liaise closely with the IAIA journal manager.
- Be a driving force in generally developing and enhancing the journal, in conjunction with the journal manager, the IAPA Editorial Board, and the journal's publisher, Taylor & Francis.
- Be the representative of IAIA in dealing with the publisher for all technical matters associated with publishing the journal (noting that the journal manager is the representative for policy matters).
- Exercise professional editorial discretion in relation to all matters associated with managing the journal, with the assistance of the journal manager and Editorial Board as warranted.
- Solicit quality papers within the field of impact assessment and related areas.
- Manage papers submitted to the journal, including receiving papers, liaising with authors, selecting and liaising with referees, and liaising with the publisher.
- Ensure that papers forwarded to the publisher are of publishable quality and are of an appropriate standard of English expression.
- Assist and coordinate with the subeditors of any special sections, such as the book review section.
- In conjunction with the Editorial Board, commission guest editors to produce special issues of the journal on topical issues.
- Assist/mentor and monitor the guest editors of special issues of the journal.
- In conjunction with the journal manager and Editorial Board, monitor how well the journal reflects IAIA and reader needs and interests.
- Be creative in suggesting new features and initiatives to ensure that the journal remains relevant to IAIA.
- Participate in the selection of the annual "Best Paper" by providing to the Editorial Board a short-list of the papers that best meet the journal's objectives.
- Be publicly identifiable as the journal's editor and be a champion of the journal both within IAIA and the wider professional community.
- Attend the annual IAIA conferences and promote and represent the journal as appropriate, for example, by leading a "Meet the Editor" workshop at each conference.
- Participate in Editorial Board discussions.

Selection Criteria

Interested applicants are asked to submit:

- A short statement (i.e., ½ page or so) describing their competency/qualifications, especially as this pertains to the field of impact assessment.
- A short statement describing their experience in editing and/or publishing.
- A brief statement saying why they are interested in being the IAPA editor.
- A short description of their vision for the future of IAPA and any plans for the journal.
- An indication of the support their institution or agency will provide.
- A CV or resume including a list of publications.
- If a team, the previous joint activities of the team and how the team will operate as a team.

Selection Process

A selection committee comprising a subset of the IAPA Editorial Board and IAIA's Executive Director will review the applications and will make a recommendation to the IAIA Board. All submitted proposals will receive a prompt acknowledgement of receipt and will be treated in the strictest confidence. IAIA reserves the right in its absolute discretion at any time to:

- Terminate this request for proposals or cease to proceed with the process.
- Make any changes it deems appropriate to the selection process, including to the selection criteria.
- Vary or extend any time or date implied in the request for proposals.
- Terminate further participation of any applicant for any reason and without any explanation.
- Require additional information or clarification from any applicant as it sees fit.
- Negotiate with one or more applicants irrespective of whether a formal proposal was submitted or not.
- Call for new expressions of interest.
- Reject any proposal received after the stated closing date.
- Reject any proposal that does not adequately address the points specified.

With a 31 January 2016 closing date for receipt of applications, it is expected that, following committee deliberations and IAIA Board endorsement, the successful applicant will be notified by early March 2016. Skype interviews may be held with shortlisted candidates during February. A transition process will occur to enable the efficient transfer from outgoing to incoming editor(s). The intention is that the new editor would take up the position before and attend the IAIA16 conference in Japan, 11-14 May 2016.

Questions and Submission of Expressions of Interest

Please direct all questions relating to this call for expressions of interest and submit proposals to Jill Baker at jill@iaia.org.