



# Professional Development Program (PDP) Foundations of Impact Assessment Course and Bursary Application

## 1 | CONTACT DETAILS

Today's date \_\_\_\_\_

Mr  Ms First name \_\_\_\_\_ Last (family) name \_\_\_\_\_

Title \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone + \_\_\_\_\_ Email \_\_\_\_\_

## 2 | TECHNICAL ACCESS

Are you a current member of IAIA International?  Yes  No

Are you a current member of an IAIA Affiliate?  Yes  No (If yes, which Affiliate: \_\_\_\_\_)

Do you have access to YouTube?  Yes  No

To which web-based video conferencing platforms do you have access:  Skype  Zoom  Google Hangouts  GoToMeeting  Other: \_\_\_\_\_

## 3 | INTEREST AND QUALIFICATIONS

Describe your educational background, including university degree(s), where completed, and when:

Describe your experience with EIA:

Describe how you expect to benefit from taking this course:

## 4 | AGREEMENTS

**INTELLECTUAL PROPERTY:** This course is the intellectual property of IAIA. Permission from IAIA is required for use of the course materials, in whole or in part, for training purposes.

**CONFIDENTIALITY:** Both trainers and participants agree to not discuss specific impact assessment assignments that they are currently involved in.

I agree to the above. Signature \_\_\_\_\_ Date \_\_\_\_\_

## 5 | PAYMENT DETAILS and/or BURSARY APPLICATION

**PDP FOUNDATIONS OF IMPACT ASSESSMENT COURSE**..... **US\$ 595**

**WIRE TRANSFER** in US\$. Instructions below. *Your application for this course will not be processed until full payment has been received.*

FOR WIRE TRANSFERS TO IAIA, PLEASE USE THE FOLLOWING 3 STEPS:

**1. BANK:**

Town and Country Credit Union  
615 South Broadway, Minot, ND 58701 USA  
ABA/Routing #: 291378871

**2. BENEFICIARY:**

IAIA  
1330 23rd St S, Ste. C, Fargo, ND 58103 USA  
Acct. #: 00365420625

**3. Include INVOICE NUMBER or ITEM REFERENCE**

\*Please note that no SWIFT or IBAN number is needed when corresponding with this bank.

So that we may anticipate the payment, please email a copy of the transaction documentation to info@iaia.org.

**BURSARY APPLICANT** Complete additional fields below. Selected applicants will be contacted directly and payment arrangements will be made at that time. *Your application for this course will not be processed until your bursary application has been confirmed and remaining payment has been received.*

### FOR BURSARY APPLICANTS ONLY

Three US\$400 bursaries are available per course to **reduce the course fee** from US\$595 to **US\$195** for qualified applicants. Bursaries are intended to support the capacity building of individuals living or working in low income countries who genuinely do not have access to means to pay the full course fees. Please tick the boxes below to indicate that you meet the following requirements to qualify for a bursary:

**I live or work in a country other than a "High Income Economy Country"** as defined by the World Bank (list available at <http://data.worldbank.org/about/country-and-lending-groups>).

**I will pay the remaining course fee myself.** Bursaries cannot be awarded to participants for whom an employer, sponsor, or client will be paying the course fee, either directly or by reimbursement.

**I require financial support to participate in the course.** Provide an approximately **150-word statement below** explaining how you qualify and why you need financial support to take the course.

## 6 | SUBMIT

Submit the following two items via email to [tanya@iaia.org](mailto:tanya@iaia.org) by the specified application deadline:

- DIGITAL PASSPORT-LIKE PHOTO OF YOURSELF FOR IDENTIFICATION PURPOSES**       **COMPLETED APPLICATION FORM**