

**EU External Aid Framework Contract – Sub-sectors
Lot 9: Education, Employment and Social**

A. Education (formal and non-formal)

1. Early childhood education (Pre-school education)
2. Primary education (All elementary and first cycle systematic instruction for children)
3. Secondary education (Second cycle systematic instruction at both junior and senior levels)
4. Higher education (Degree and diploma programmes at universities, colleges and polytechnics; scholarships)
5. Basic life skills for youth and adults (including literacy and numeracy training)
6. Education sector analysis, reform and management (Education sector policy, financing, planning and programming; aid to education ministries, administration and management systems; institutional capacity assessment and building; school management and governance; curriculum and materials development)

B. Vocational Education and Training – VET (formal and non-formal)

7. Elementary vocational training, secondary level technical education and advanced technical training
8. Alternate training, in-service training and apprenticeships
9. VET sub-sector analysis, reform and management (including analysis and measures to strengthen the links between VET and the Labour market and to promote involvement of the private sector)

C. Labour Market and Employment (formal and non-formal)

10. Structure and characteristics of the labour force (Labour force participation and trends; Characteristics of job seekers and job search procedures; Industrial, occupational, age, qualification and gender structure of employment and trends; Gender and regional growth of employment and trends; Part-time employment, short-term contracts and hours of work; Self employment and employment in family enterprises; Employment in the public sector; Employment projections)
11. Labour market settings/management, employment services and offices (Employment offices; Market share of public employment offices; Private employment offices; Other mechanisms of intermediation)
12. Wage policy and labour market (Collective/sector agreements/conventions; Wages, productivity, inflation and unemployment; Changes in labour remuneration, productivity and unit labour costs in manufacturing and other sectors of the economy; Public/private sector salaries; Flexibility of labour remuneration in relation to productivity and unemployment; Efficiency of the process of wage determination)
13. Social dialogue (Main statutes and laws governing industrial relations; Structure and organisation of labour unions; Labour-union participation; The employers' organisations; Collective bargaining and collective agreements; Industrial action and procedures for resolving industrial disputes)
14. Job creation (Incidence of job loss on various groups; Labour mobility and turnover)

D. Use of Information and Knowledge Economy

15. E-learning
16. Information and communication technologies (policies)
17. Research and innovation

E. Social Inclusion and Protection (formal and informal)

18. Social situation and impact analysis
19. Social policy institutions and their management
20. Pension policy, legislation, systems and reform
21. Health and accident insurance policy, legislation, systems and reform
22. Unemployment insurance schemes
23. Social inclusion and assistance policies and systems (Subsidies, cash transfers, special programmes for vulnerable and marginal groups e.g. the elderly, the disabled, female headed households, orphans, street children, ...)

F. Poverty

24. Poverty analysis and monitoring (Poverty Reduction Strategies, stakeholder and final beneficiary analysis)

EXPERTISE COMMON TO ALL SECTORS / LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme identification and preparation,
- b. assistance implementation,
- c. preparation of Terms of Reference (services, works, supplies, ...) and evaluation of offers (Procurement),
- d. evaluations (interim, monitoring, ex-post etc.),

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policies and reforms,
- f. (Cross-) sectoral and macroeconomic (economic, budgetary) appraisals/studies (incl. Public expenditure review),
- g. legislation, regulations and law enforcement,
- h. approximation of legislation (*acquis communautaire*),
- i. institutional building,
- j. training and research,
- k. awareness-raising,
- l. information systems and technological issues
- m. gender issues (with the exception of the Lots 'Energy & Nuclear safety', 'Standards', 'Transport & Infrastructures'),
- n. environmental issues.